

## **Completed Application Checklist 2025 Emergency Readiness Grants**

### **Required:**

- Grant portal confirmation that all required fields in the application packet are completed.
- A copy of the nonprofit's IRS determination letter or tax-exempt verification (as applicable).
- I have confirmed that all uploaded documents are viewable with no errors upon upload.
- Cost-sharing is not required, but if voluntarily cost-sharing I have confirmed that this is accurately reflected in the LEH-provided budget form and budget narrative.
- Unallowable costs are not included in the applicant's budget.
- I have included my organization's current UEI number or indicated its approval status.

### **Recommended:**

- I have reviewed the video guidance provided in the grant resources section of the webpage.
- I have reviewed and, if awarded, can agree to the terms and conditions of the sample award agreement provided in the grant resources section of the webpage.
- I have registered for one of the Q&A Sessions:
  - Thursday, November 7, at 2 p.m.
  - Tuesday, November 12, at 2 p.m.