



EVENT RENTAL



THE HELIS FOUNDATION
JOHN SCOTT CENTER



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THE HELIS FOUNDATION JOHN SCOTT CENTER

Housed in a historic 19th-century building in New Orleans's central business and arts district, The Helis Foundation John Scott Center integrates arts and humanities programming unlike any other space in the Gulf South. As an initiative of the statewide nonprofit Louisiana Endowment for the Humanities, the center represents the evolution of a long-standing commitment: to preserve our state's history and provide a vibrant community space empowering the public to gather and raise critical humanities questions.

The center's 6,000 square feet of public gathering space is anchored by the work of renowned Louisiana artist John T. Scott. A MacArthur "Genius" Fellow, Scott explored

expansive ideas of heritage and symbolism through a variety of media, including large-scale woodcuts and prints, colorful kinetic sculptures, handblown glass, and three-dimensional paintings.

Designed to be an interactive space for learning, connecting, and engaging, the space features three galleries offering an immersive experience of art, history, and culture in the heart of downtown New Orleans.

Featuring both an individual conference room for hosting meetings and multi-room spaces perfect for receptions and special events, the center offers a convenient location with modern technology, making it an ideal venue for your next event.

938 LAFAYETTE ST. | NEW ORLEANS, LA

For more information or to see photos of the The Helis Foundation John Scott Center in action, visit LEH.org or [@JohnScottCenter](https://www.instagram.com/JohnScottCenter) on Instagram and Facebook.

LAYOUT OPTIONS & CAPACITY

The Helis Foundation John Scott Center offers a variety of rooms and layout options for events, from intimate gatherings and meetings to receptions and workshops. You may rent one or more of the following spaces described below.

THE CENTER BOARDROOM

Ideal for group meetings and/or seated lunches/dinners. Approximately 550 square feet, ceiling-retractable projector and screen, ambient audio via device connection and modular doors for privacy.

CAPACITY

Seats 24 guests, classroom style
Seats 36 guests, theater style



THE CENTER BOARDROOM: CLASSROOM STYLE



THE CENTER BOARDROOM: CLASSROOM STYLE



THE CENTER BOARDROOM: THEATER STYLE



THE CENTER BOARDROOM: THEATER STYLE

THE EDUCATION GALLERY

Ideal for group meetings, lectures, film screenings, and/or workshops. Approximately 1,000 square feet. Classroom or theater set-ups available, ceiling-retractable projector and screen and ambient audio via device connection.

CAPACITY

Classroom Style (green chairs and tables): 30 guests.

Theater Style (green chairs only): 50 guests.

MAIN GALLERY & LOBBY

Ideal for receptions, parties, and other standing-only style events. (Only available with full facility rental.

CAPACITY

Standing: 250

Seated: 75



THE EDUCATION GALLERY: CLASSROOM STYLE



THE EDUCATION GALLERY: THEATER STYLE



MAIN GALLERY



LOBBY

The Helis Foundation John Scott Center can be booked in blocks of four hours, with a \$100 fee for each additional hour, including loading and unloading. The Center is open to the public Thursday through Saturday from noon to 6 p.m. For events during opening hours, only the education gallery or the boardroom may be booked, with the main gallery space remaining open to the public.



Center (entire facility)

Ideal for events requiring separate seating and mingling spaces or receptions/special events requiring one large space

6,000 square feet

250 people standing and area for up to 75 seated

\$3,200

4 hours
Thursday-Saturday

\$2,750

4 hours
Sunday-Wednesday



Education Gallery & Boardroom

Ideal for group meetings, lectures, film screenings, and/or workshops

1,500 square feet

54 people seated
classroom style and 86
seated boardroom style

\$1,500

4 hours
Thursday-Saturday

\$1,200

4 hours
Sunday-Wednesday



Boardroom

Ideal for group meetings and/or seated lunches or dinners

550 square feet

24 people seated
classroom style and 36
seated boardroom style

\$550

4 hours
Thursday-Saturday

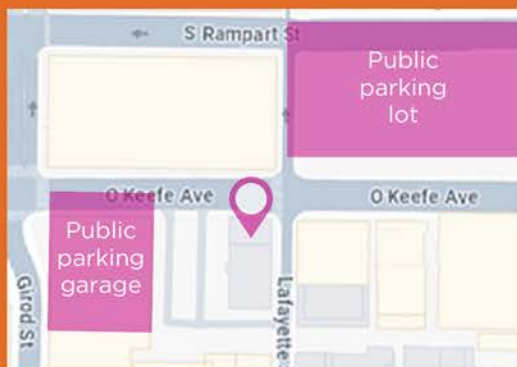
\$440

4 hours
Sunday-Wednesday



RENTAL INCLUDES

- Center-based furniture (tables, chairs).
- Audiovisual equipment (projectors with retractable screens and audio/speakers).
- Use of the kitchen for staging food only (no cooking).
- 1 security guard during operational hours only.
- On-site coordinator.
- 3 parking spots for vendors.



Convenient paid public parking is available adjacent to the Center.

CLIENT RESPONSIBILITIES

- All beverage service, catering, special furniture rental, and any other services are contracted through third-party vendors by the renter and must be approved by the Center. A list of recommended caterers is available upon request.
- Rectangular tables are provided. Round tables and tablecloths are available for rent for \$8 per table and \$8 per tablecloth.
- Security is required. Outside of operational hours security is available for \$30 per security guard per hour.
- Event insurance is required.



WE LOOK FORWARD TO WORKING WITH YOU TO CREATE A MEMORABLE EVENT!

For more information, to tour the space, or to book your event, please contact Gremuel Ruiz Barreto at ruizbarreto@leh.org or (504) 356-0667.

