

## **Reviewer Evaluation Criteria 2024 Emergency Mitigation and Preparedness Grants**

All Emergency Mitigation and Preparedness Grant applications will be subject to the same review process based on the following criteria:

- Proof of eligibility (form 990, IRS determination letter, as applicable)
- Organization's record of humanities-based programming
  - Are the humanities central to the organization's mission?
  - Does the organization explore, document, and/or preserve Louisiana's cultural heritage?
- Geographic location (organization must be in one of Louisiana's sixty-four parishes)\*
- Organization impact and reach (organization's size, annual audience, town or parish population density)\*
  - Does the organization have significant impact in terms of audience numbers in relation to its size and geographic location?
  - Does the organization reach underserved and/or rural regions of the state?
- Alignment with approved use of funds
  - Is the budget accurate, realistic, and clearly described?
  - Does the budget directly support one or more of the following: (1) Hire consultants to develop, update or guide grantee staff in developing written emergency plans (2) Underwrite staff time to create, update, and implement written emergency plans; (3) Support staff training, such as workshops or other professional development opportunities, directly related to emergency planning; (4) Coverage or partial coverage of insurance storm deductible; (5) IT support to underwrite moving servers and other local systems vulnerable to onsite flooding to the cloud; (6) Physical repairs or improvements that reduce vulnerability.
  - If other, is the cost clearly defined as directly related to emergency mitigation or preparation activities?
  - If the organization does not have an emergency plan in place or in development, is a portion of the proposed budget allocated to developing one?

*\*LEH aims to reach all areas of the state and support organizations of all sizes, with a particular focus on reaching underserved communities.*