# Louisiana Culture Care Fund 2023

### Louisiana Endowment for the Humanities

# Organization Information

The Louisiana Endowment for the Humanities (LEH), with the support of the State of Louisiana, is offering grants to cover general operating expenses for humanities-based organizations operating within the sixty-four parishes of Louisiana. The application opens March 13, 2023, and will close on April 19, 2023, at 11:59 p.m. Applicants will receive notification of award or decline in mid May.

Organizations must be nonprofits with 501(c)(3) status; public-facing organizations operating within accredited institutions of higher learning; state and local government agencies; or state and federally recognized Native American tribal governments in Louisiana. Organizations reaching underserved populations are particularly encouraged to apply. No cost share is required for grants offered through the Louisiana Culture Care Fund.

### **Organization Name\***

Name of Organization

Character Limit: 100

### Type of Organization\*

Select the description that best fits your organization.

#### **Choices**

Archive

Arts-related Organization (including art museums)

Community Organization or Center

**Cultural Heritage Organization** 

Festival

Foundation

Government - State or Local

Higher Ed - Four-year College

Higher Ed - Two-year College

Higher Ed – Affiliates (Press, radio station, archive, library, etc.)

Historical Site/House

**Historical Society** 

Incarceration or Detention Facility

Independent Research Library and Center

Indigenous Tribal Organization or Community

K-12 School or School System

Media Organization

Membership Organization or Association

Museum – History
Museum - Other
Nature Center/Botanical Garden/Arboretum
Other
Public Library
State or National Park

### If other, please explain.

Character Limit: 250

### **Organization Summary\***

Please provide a brief history of your organization, including mission and staff size, highlighting your history of **public (in-person or virtual) humanities programming.** For a list of humanities disciplines, click here.

Character Limit: 2000

#### Audience\*

On average, how many people does your organization reach from virtual and in-person programming each year?

Character Limit: 250

## **Annual Operating Budget\***

Please list your annual general operating budget as reflected in your most recent form 990.

Character Limit: 20

## Project Name\*

Please use this format: Name of Organization: LCCF 2023

Character Limit: 100

## **Primary Contact\***

This individual will be considered the primary contact for all grant communications and is responsible for completing all required materials, including a final report.

Character Limit: 250

## **Primary Contact Email\***

Character Limit: 100

## Primary Contact Phone Number\*

Character Limit: 100

## Authorizing Official\*

Please enter the name of the Authorizing Official for your organization. This person must be authorized to sign grant agreements.

Character Limit: 100

## **Authorizing Official Email\***

Character Limit: 250

## Nonprofit Status\*

Does the applicant organization have 501(c)(3) nonprofit status?

#### **Choices**

Yes

No

### **Proof of Status\***

Please upload your organization's IRS determination letter.

501(c)(3) tax exempt-status, public-facing organizations operating within accredited public and 501(c)(3) institutions of higher education, state and local governmental agencies, and state and federally recognized Native American tribal governments are eligible to receive state funds.

If organization is a public library, upload a copy of the organization's tax exemption certificate (form R-1056)

File Size Limit: 2 MB

### Form 990 Upload\*

Please upload your most recently filed Form 990. We will use this form to gather information about your mission, core programs, and annual operating budget. If your organization is not a 501(c)(3), please submit last IRS return.

File Size Limit: 2 MB

#### Tax ID Number\*

Please provide your organization's tax ID number.

Character Limit: 250

### SAM.gov Unique Entity Identifier\*

Please enter the applicant organization's SAM.gov UEI number. If you have applied for one, but have not yet received it, please enter **PENDING** in this field. If you have a DUNS Number, please include that information for the interim.

All non profit entities seeking grants from the Louisiana Endowment for the Humanities must have a Unique Entity Identifier (UEI) in SAM.gov. Put simply, a UEI is a validation that your entity is what you say it is: a unique organization with its own physical address.

If your entity does not have a UEI, you can apply for one easily here. If you have questions about this requirement or process, please email Erin Voisin at voisin@leh.org.

Character Limit: 50

### **DUNS Number**

If you have applied for a SAM.gov UEI, but your approval is currently pending, please include your nine-digit Data Universal Number System (DUNS) Number in the interim.

Character Limit: 20

#### W-9 Form\*

Successful applicants will need to be entered into the LEH accounting system. To expedite this process, please upload a completed W-9 form, available here.

File Size Limit: 2 MB

## Location

### Parish\*

Please enter the parish where your organization is located.

#### **Choices**

Acadia

Allen

Ascension

Assumption

**Avoyelles** 

Beauregard

Bienville

Bossier

Caddo

Calcasieu

Caldwell

Cameron

Catahoula

Claiborne

Concordia

DeSoto

East Baton Rouge

**East Carroll** 

East Feliciana

Evangeline

Franklin

Grant

Iberia

Iberville

Jackson

Jefferson

Jefferson Davis

Lafayette

Lafourche

LaSalle

Lincoln

Livingston

Madison

Morehouse

Natchitoches

Orleans

Ouachita

**Plaquemines** 

Pointe Coupee

Rapides

**Red River** 

Richland

Sabine

St. Bernard

St. Charles

St. Helena

St. James

St. John

St. Landry

St. Martin

St. Mary

St. Tammany

Tangipahoa

Tensas

Terrebonne

Union

Vermilion

Vernon

Washington

Webster

West Baton Rogue

West Carroll

West Feliciana

Winn

## Region\*

For LEH purposes, geographic regions are categorized as follows:

**NE** (Caldwell, East Carroll, Franklin, Madison, Morehouse, Ouachita, Richland, Tensas, Union, West Carroll Parishes)

**NW** (Bienville, Bossier, Caddo, Claiborne, De Soto, Jackson, Lincoln, Natchitoches, Red River, Webster, Winn Parishes)

**Central** (Avoyelles, Catahoula, Concordia, Grant, La Salle, Rapides, Sabine, Vernon Parishes) **SE** (Ascension, Assumption, East Baton Rouge, East Feliciana, Jefferson, Iberville, Lafourche, Livingston, Orleans, Plaquemines, Pointe Coupee, St. Bernard, St. Charles, St. Helena, St. James, St. John the Baptist, St. Tammany, Tangipahoa, Terrebonne, Washington, West Baton Rouge,

#### West Feliciana Parishes)

**SW** (Acadia, Allen, Beauregard, Calcasieu, Cameron, Evangeline, Jefferson Davis, Iberia, Lafayette, St. Landry, St. Martin, St. Mary, Vermilion Parishes)

#### Choices

NE

NW

Central

SE

SW

## U.S. Congressional District\*

Please list your organization's U.S. Congressional District.

#### Choices

District 1: Steve Scalise
District 2: Troy Carter
District 3: Clay Higgins
District 4: Mike Johnson
District 5: Julia Letlow
District 6: Garret Graves

#### LA House District\*

Visit the website of the Louisiana Legislature to identify the appropriate state representative for your organization's physical address.

#### Choices

District: 1 McCormick, Danny
District: 2 Jenkins, Sam
District: 3 Phelps, Tammy T.
District: 4 Glover, Cedric
District: 5 Seabaugh, Alan
District: 6 Pressly, Thomas A.
District: 7 Bagley, Larry
District: 8 Crews, Raymond J.
District: 9 Horton, Dodie
District: 10 McMahen, Wayne
District: 11 Jefferson, Patrick O.
District: 12 Turner, Christopher
District: 13 McFarland, Jack
District: 14 Echols, Michael Charles
District: 15 Gadberry, Foy Bryan

District: 16 Fisher, Adrian
District: 17 Moore, Pat
District: 18 LaCombe, Jeremy
District: 19 Thompson, Francis C.

District: 20 Riser, Neil

District: 21 Johnson, C. Travis

District: 22 Firment, Michael "Gabe"

District: 23 Cox, Kenny R.

District: 24 Schamerhorn, Rodney

District: 25 Harris, Lance District: 26 Larvadain, III, Ed District: 27 Johnson, Mike

District: 28 Deshotel, Daryl Andrew

District: 29 Jordan, Edmond District: 30 Owen, Charles

District: 31 Goudeau, I, Jonathan District: 32 Carrier, R. Dewith District: 33 Farnum, Les

District: 34 Carter, Sr., Wilford District: 35 Geymann, Brett F. District: 36 Tarver, Phillip Eric District: 37 Romero, Troy D. District: 38 Butler, Rhonda Gaye

District: 39 Emerson, Julie
District: 40 Miller, Dustin
District: 41 DeVillier, Phillip
District: 42 Stefanski, John M.
District: 43 Bishop, Stuart J.
District: 44 Pierre, Vincent J.
District: 45 Coussan, Jean-Paul

District: 46 Huval, Mike District: 47 Bourriaque, Ryan

District: 48 Beaullieu, IV, Gerald "Beau"

District: 49 Miguez, Blake

District: 50 St. Blanc, III, Vincent "Vinney"

District: 51 Amedée, Beryl
District: 52 Zeringue, Jerome
District: 53 Magee, Tanner
District: 54 Orgeron, Joseph A.
District: 55 Fontenot, Bryan
District: 56 Miller, Gregory A.
District: 57 Gaines, Randal L.
District: 58 Brass. Ken

District: 59 Barass, Ken
District: 59 Bacala, Tony
District: 60 Brown, Chad
District: 61 Marcelle, C. Denise

District: 62 Adams, Roy Daryl
District: 63 Carpenter, Barbara
District: 64 Hodges, Valarie
District: 65 Ivey, Barry
District: 66 Edmonds, Rick
District: 67 Selders, Larry

District: 68 McKnight, Scott District: 69 Davis, Paula

District: 70 Freiberg, Barbara Reich

District: 71 Mincey, Jr., Buddy District: 72 Carter, Robby

District: 73 Wheat, Jr., William "Bill" District: 74 Frieman, Lawrence "Larry"

District: 75 White, Malinda District: 76 Owen, Robert "Bob"

District: 77 Wright, Mark
District: 78 Illg, Jr., John R.
District: 79 Villio, Debbie
District: 80 Thomas, Polly
District: 81 Schexnayder, Clay
District: 82 Schlegel, Laurie
District: 83 Green, Jr., Kyle M.
District: 84 Kerner, Timothy P.
District: 85 Marino, III, Joseph A.

District: 86 Muscarello, Nicholas District: 87 Lyons, Rodney District: 88 Edmonston, Kathy District: 89 Nelson, Richard District: 90 DuBuisson, Mary District: 91 Landry, Mandie District: 92 Stagni, Joseph A. District: 93 Vacant - District 93 District: 94 Hilferty, Stephanie District: 95 Mack, Sherman Q.

District: 97 Willard, Matthew District: 98 Freeman, Aimee Adatto District: 99 Newell, Candace N.

District: 96 Bryant, Marcus Anthony

District: 100 Hughes, Jason

District: 101 LaFleur, Vanessa Caston

District: 102 Boyd, Delisha

District: 103 Garofalo, Raymond E.

District: 104 Hollis, Paul District: 105 Cormier, Mack

### LA Senate District\*

Visit the website of the Louisiana Legislature to identify the appropriate state representative for your organization's physical address.

#### Choices

District: 1 Hewitt, Sharon
District: 2 Price, Edward J.
District: 3 Bouie, Joseph
District: 4 Harris, Jimmy
District: 5 Duplessis, Royce
District: 6 White, Mack "Bodi"
District: 7 Carter, Gary

District: 7 Carter, Gary

District: 8 Connick, Patrick

District: 9 Henry, Cameron
District: 10 Talbot, Kirk
District: 11 McMath, Patrick
District: 12 Mizell, Beth
District: 13 Pope, J. Rogers
District: 14 Fields, Cleo
District: 15 Barrow, Regina
District: 16 Foil, Franklin J.
District: 17 Kleinpeter, Caleb
District: 18 Lambert, Eddie J.
District: 19 Smith, Gary L. Jr

District: 20 Fesi, Michael "Big Mike"

District: 21 Allain, R. L. Bret
District: 22 Mills, Fred H. Jr.
District: 23 Cortez, Patrick Page
District: 24 Boudreaux, Gerald
District: 25 Abraham, Mark
District: 26 Hensgens, Bob
District: 27 Stine, Jeremy
District: 28 Cloud, Heather
District: 29 Luneau, Jay
District: 30 Reese, Mike
District: 31 Bernard, Louie
District: 32 Womack, Glen
District: 34 Jackson, Katrina R.
District: 35 Morris, John C. "Jay"

District: 36 Mills, Robert
District: 37 Peacock, Barrow
District: 38 Milligan, Barry
District: 39 Tarver, Gregory

# General Operating Funds

## Requested Amount\*

Select the appropriate award amount for your organization, based on the following annual operating budget criteria:

- Organizations with annual operating budgets under \$100,000 can request \$5,000.
- Organizations with annual operating budgets between \$100,000 and \$999,999 can request \$10,000.
- Organizations with annual operating budgets of \$1 million or greater can request \$15,000.

#### Choices

\$5,000 \$10,000 \$15,000

#### Use of Funds\*

If awarded, how will your organization utilize the Louisiana Culture Care Fund Grant? Please check all that apply.

#### Choices

Staff Retention (Salaries, Wages, Benefits)

Rent

Mortgage

Insurance

Utilities

Other

### If other, please explain.

Character Limit: 5000

### **Impact**

Please provide a brief statement describing how a Louisiana Culture Care Fund grant will help your organization sustain the humanities in your community.

Character Limit: 250

### **Additional Comments**

Please leave any additional comments for the review committee to consider in this space. If you have additional forms to upload, please do so here.

Character Limit: 1000 | File Size Limit: 4 MB

# Grant Agreement

## **Electronic Signature\***

The applicant organization assumes all responsibilities as grantee and may not operate simply as the fiscal agent for the project. In signing and submitting a Grant application, the authorizing official certifies that the applicant organization will ensure that the acceptance paperwork and required reports are submitted on time and will comply with the certifications listed below.

LEH is required to ask each applicant for certification of compliance with nondiscrimination statutes, debarment, and suspension. By signing and submitting this form, the organization's authorizing official is providing these certifications.

Character Limit: 250

#### Nondiscrimination Statutes and Regulations:

(a.) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.), which provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or

activity for which the applicant received federal financial assistance;

- (b.) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance;
- (c.) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.), which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance;
- (d.) The Age Discrimination Act of 1975, as amended (42 U.S.C. 6106 et seq.), which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute; and
- (e.) The Americans with Disabilities Act (ADA) of 1990.

Certification regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion (45 CFR 1169):

- (a.) The applicant organization certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- (b.) Where the applicant is unable to certify to any of the statements in the certification, such prospective participant shall attach an explanation to this proposal.