

2023 Emergency Planning Grants

Louisiana Endowment for the Humanities

2023 Emergency Planning Grants

The Louisiana Endowment for the Humanities (LEH), with the support of the State of Louisiana, is offering grant opportunities to support the creation, updating, and implementation of written emergency plans.

Background: Natural disasters, like hurricanes and floods, and a range of other types of emergency events pose serious threats to Louisiana’s critical cultural infrastructure. In recent years, the Louisiana Endowment for the Humanities has taken an active role in helping humanities-based cultural organizations prepare for, respond to, and recover from such disasters. Emergency Planning Grants will help organizations better prepare for and respond to potential threats, reducing vulnerability and putting in place clear and current strategies for mitigating the effects of future emergencies.

Humanities-based organizations within the 64 parishes of Louisiana are eligible to apply. Organizations must be a nonprofit with 501(c)(3) status, public-facing organizations operating with accredited institutions of higher learning, state and local government agencies, or state and federally recognized Native American tribal governments in Louisiana. Organizations reaching underserved populations are particularly encouraged to apply.

Sponsoring Organization Information, Project Description

Sponsoring Organization*

Please enter the name of the sponsoring organization.

Character Limit: 150

Sponsoring Organization History*

Provide a concise history of the sponsoring organization, including its **mission, staff size, and history of humanities programming.**

The term “humanities” includes, but is not limited to, the study and interpretation of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life.

Character Limit: 2500

Estimated Annual Audience*

How many people does your organization reach from virtual and in-person programming each year?

Character Limit: 250

Organization's Annual Operating Budget*

Character Limit: 20

Organization Form 990*

Please upload a recent (2021 or later) form 990 showing *total expenses* for your organization.
Please upload file type pdf.

File Size Limit: 2 MB

Project Director*

Please enter the name of the project director. This person will be responsible for managing or delegating all grant-related activities.

Character Limit: 150

Project Director Primary Phone Number*

Character Limit: 20

Project Director Email Address*

Character Limit: 100

Project Director's Resume*

Please upload file types .doc, .docx or pdf.

File Size Limit: 2 MB

Authorizing Official Name*

Please enter the name of the Authorizing Official for your organization. This person must be authorized to sign grant agreements.

Character Limit: 100

Authorizing Official Email Address*

Character Limit: 100

Nonprofit Status*

Is the sponsoring organization a nonprofit organization?

Choices

Yes

No

Proof of Status*

If sponsoring agent is a nonprofit organization, upload a copy of the organization's IRS determination letter. If a new organization, upload a letter of application for nonprofit status.

501(c)(3) tax-exempt status, public-facing organizations operating within accredited public and 501(c)(3) institutions of higher education, state and local governmental agencies, and State and federally recognized Native American tribal governments are eligible to receive state funds.

If sponsoring agent is a public library, upload a copy of the organization's tax exemption certificate (form R-1056).

Please upload file type pdf.

File Size Limit: 1 MB

Organization Type*

Please select from the drop-down list the category that best describes the applicant organization.

Choices

- Archive
- Arts-related Organization (including art museums)
- Community Organization or Center
- Cultural Heritage Organization
- Festival
- Foundation
- Government - State or Local
- Higher Ed - Four-year College
- Higher Ed - Two-year College
- Higher Ed – Affiliates (Press, radio station, archive, library, etc.)
- Historical Site/House
- Historical Society
- Incarceration or Detention Facility
- Independent Research Library and Center
- Indigenous Tribal Organization or Community
- Individual
- K–12 School or School System
- Media Organization
- Membership Organization or Association
- Museum – History
- Museum - Other
- Nature Center/Botanical Garden/Arboretum
- Other
- Private Business or Organization
- Public Library
- Social Services or Health Organizations
- State or National Park

SAM.gov Unique Entity Identifier (UEI)

All non profit entities seeking grants from the Louisiana Endowment for the Humanities must have a Unique Entity Identifier (UEI) in SAM.gov. Put simply, a UEI is a validation that your entity is what you say it is: a unique organization with its own physical address.

If your entity does not have a UEI, you can apply for one easily here.

If you have questions about this requirement or process, please email Erin Voisin at voisin@leh.org.

SAM.gov Unique Entity Identifier*

Please enter the sponsoring organization's SAM.gov UEI number.

Character Limit: 50

Project Description

Allowable costs must clearly and directly support emergency planning activities. Grantees may use these funds to:

- Hire consultants to develop or guide grantee staff in developing written emergency plans;
- Underwrite staff time to create, update, and implement written emergency plans;
- Support staff training, such as workshops or other professional development opportunities, directly related to emergency planning.

Cost sharing is not required for this grant. Funds cannot be used for the purchase of equipment. Indirect costs (overhead) are unallowable.

All expenses must occur within the period of performance. The period of performance begins 45 days from the date the award is made and ends exactly one year after that date. Expenses incurred outside of the period of performance are not eligible. Receipts and invoices will be required in the Final Report.

Grantees will be required to attend a virtual emergency planning kickoff workshop currently scheduled for May 2023.

Project Name*

Use the following format: "**Host Site Name: 2023 Emergency Planning Grants**"

Character Limit: 250

Emergency Planning History*

Does the applicant organization currently have a written emergency plan?

Choices

Yes

No

If you chose "Yes," please specify how old the written emergency plan is. If you chose "No," please type N/A in this field.*

Character Limit: 25

If you chose "Yes," please select from the drop down list how often the organization uses the current emergency plan. If you chose "No," please select N/A from the drop-down list.*

Choices

More than once a year

Yearly

Not often

Never

N/A

Impact Statement*

Please describe how the support received through this grant will assist your organization in preparing for and responding to potential emergency events and better allow you to fulfill your mission.

(2,500 characters maximum length).

Character Limit: 2500

Location

Parish*

Please select the Parish in which your organization is physically located.

Choices

Acadia

Allen

Ascension

Assumption

Avoyelles

Beauregard

Bienville

Bossier

Caddo

Calcasieu

Caldwell

Cameron

Catahoula

Claiborne
Concordia
DeSoto
East Baton Rouge
East Carroll
East Feliciana
Evangeline
Franklin
Grant
Iberia
Iberville
Jackson
Jefferson
Jefferson Davis
Lafayette
Lafourche
LaSalle
Lincoln
Livingston
Madison
Morehouse
Natchitoches
Orleans
Ouachita
Plaquemines
Pointe Coupee
Rapides
Red River
Richland
Sabine
St. Bernard
St. Charles
St. Helena
St. James
St. John
St. Landry
St. Martin
St. Mary
St. Tammany
Tangipahoa
Tensas
Terrebonne
Union
Vermilion
Vernon
Washington
Webster
West Baton Rouge
West Carroll

West Feliciana
Winn

U.S. Congressional District*

For the sponsoring organization's physical address.

Choices

- District 1: Steve Scalise
- District 2: Troy Carter
- District 3: Clay Higgins
- District 4: Mike Johnson
- District 5: Julia Letlow
- District 6: Garret Graves

LA House District*

For the sponsoring organization's physical address. Visit the website of the Louisiana Legislature to identify the appropriate state representative.

Choices

- District: 1 McCormick, Danny
- District: 2 Jenkins, Sam
- District: 3 Phelps, Tammy T.
- District: 4 Glover, Cedric
- District: 5 Seabaugh, Alan
- District: 6 Pressly, Thomas A.
- District: 7 Bagley, Larry
- District: 8 Crews, Raymond J.
- District: 9 Horton, Dodie
- District: 10 McMahan, Wayne
- District: 11 Jefferson, Patrick O.
- District: 12 Turner, Christopher
- District: 13 McFarland, Jack
- District: 14 Echols, Michael Charles
- District: 15 Gadberry, Foy Bryan
- District: 16 Fisher, Adrian
- District: 17 Moore, Pat
- District: 18 LaCombe, Jeremy
- District: 19 Thompson, Francis C.
- District: 20 Riser, Neil
- District: 21 Johnson, C. Travis
- District: 22 Firment, Michael "Gabe"
- District: 23 Cox, Kenny R.
- District: 24 Schamerhorn, Rodney
- District: 25 Harris, Lance
- District: 26 Larvadain, III, Ed
- District: 27 Johnson, Mike
- District: 28 Deshotel, Daryl Andrew
- District: 29 Jordan, Edmond
- District: 30 Owen, Charles

District: 31 Goudeau, I, Jonathan
District: 32 Carrier, R. Dewith
District: 33 Farnum, Les
District: 34 Carter, Sr., Wilford
District: 35 Geymann, Brett F.
District: 36 Tarver, Phillip Eric
District: 37 Romero, Troy D.
District: 38 Butler, Rhonda Gaye
District: 39 Emerson, Julie
District: 40 Miller, Dustin
District: 41 DeVillier, Phillip
District: 42 Stefanski, John M.
District: 43 Bishop, Stuart J.
District: 44 Pierre, Vincent J.
District: 45 Coussan, Jean-Paul
District: 46 Huval, Mike
District: 47 Bourriaque, Ryan
District: 48 Beaulieu, IV, Gerald "Beau"
District: 49 Miguez, Blake
District: 50 St. Blanc, III, Vincent "Vinney"
District: 51 Amedée, Beryl
District: 52 Zeringue, Jerome
District: 53 Magee, Tanner
District: 54 Orgeron, Joseph A.
District: 55 Fontenot, Bryan
District: 56 Miller, Gregory A.
District: 57 Gaines, Randal L.
District: 58 Brass, Ken
District: 59 Bacala, Tony
District: 60 Brown, Chad
District: 61 Marcelle, C. Denise
District: 62 Adams, Roy Daryl
District: 63 Carpenter, Barbara
District: 64 Hodges, Valarie
District: 65 Ivey, Barry
District: 66 Edmonds, Rick
District: 67 Selders, Larry
District: 68 McKnight, Scott
District: 69 Davis, Paula
District: 70 Freiberg, Barbara Reich
District: 71 Mincey, Jr., Buddy
District: 72 Carter, Robby
District: 73 Wheat, Jr., William "Bill"
District: 74 Frieman, Lawrence "Larry"
District: 75 White, Malinda
District: 76 Owen, Robert "Bob"
District: 77 Wright, Mark
District: 78 Illg, Jr., John R.
District: 79 Villio, Debbie

District: 80 Thomas, Polly
District: 81 Schexnayder, Clay
District: 82 Schlegel, Laurie
District: 83 Green, Jr., Kyle M.
District: 84 Kerner, Timothy P.
District: 85 Marino, III, Joseph A.
District: 86 Muscarello, Nicholas
District: 87 Lyons, Rodney
District: 88 Edmonston, Kathy
District: 89 Nelson, Richard
District: 90 DuBuisson, Mary
District: 91 Landry, Mandie
District: 92 Stagni, Joseph A.
District: 93 Vacant - District 93
District: 94 Hilferty, Stephanie
District: 95 Mack, Sherman Q.
District: 96 Bryant, Marcus Anthony
District: 97 Willard, Matthew
District: 98 Freeman, Aimee Adatto
District: 99 Newell, Candace N.
District: 100 Hughes, Jason
District: 101 LaFleur, Vanessa Caston
District: 102 Boyd, Delisha
District: 103 Garofalo, Raymond E.
District: 104 Hollis, Paul
District: 105 Cormier, Mack

LA Senate District*

For the sponsoring organization's physical address. Visit the website of the Louisiana Legislature to identify the appropriate state senator.

Choices

District: 1 Hewitt, Sharon
District: 2 Price, Edward J.
District: 3 Bouie, Joseph
District: 4 Harris, Jimmy
District: 5 Duplessis, Royce
District: 6 White, Mack "Bodi"
District: 7 Carter, Gary
District: 8 Connick, Patrick
District: 9 Henry, Cameron
District: 10 Talbot, Kirk
District: 11 McMath, Patrick
District: 12 Mizell, Beth
District: 13 Pope, J. Rogers
District: 14 Fields, Cleo
District: 15 Barrow, Regina
District: 16 Foil, Franklin J.
District: 17 Kleinpeter, Caleb

District: 18 Lambert, Eddie J.
District: 19 Smith, Gary L. Jr
District: 20 Fesi, Michael "Big Mike"
District: 21 Allain, R. L. Bret
District: 22 Mills, Fred H. Jr.
District: 23 Cortez, Patrick Page
District: 24 Boudreaux, Gerald
District: 25 Abraham, Mark
District: 26 Hensgens, Bob
District: 27 Stine, Jeremy
District: 28 Cloud, Heather
District: 29 Luneau, Jay
District: 30 Reese, Mike
District: 31 Bernard, Louie
District: 32 Womack, Glen
District: 33 Cathey, Stewart Jr.
District: 34 Jackson, Katrina R.
District: 35 Morris, John C. "Jay"
District: 36 Mills, Robert
District: 37 Peacock, Barrow
District: 38 Milligan, Barry
District: 39 Tarver, Gregory

Budget

Budget*

Please upload a completed LEH budget form. Click [here](#) to download the form.

Your budget should demonstrate how the Emergency Planning Grant totaling \$5,000 will be used. All expenses must occur within the period of performance. The period of performance begins 45 days from the date the award is made and ends exactly one year after that date. Expenses incurred outside of the period of performance are not eligible. Receipts and invoices will be required in the Final Report.

Please upload file type .xlsx or .xls.

File Size Limit: 3 MB

Budget Narrative*

You can access a sample budget narrative [here](#).

Use this space to:

- List by name and function all key project staff and consultants involved in your project; indicate payment and services for each.
- Itemize your budget within each category on the LEH budget form, demonstrating unit cost.

- If applicable, distinguish between cash and in-kind cost share items. *NOTE: cost share is not required for this grant. If you choose to voluntarily include cost sharing, please identify accordingly in the provided LEH budget form.
- Explain or justify any unclear line items in your budget form.

500 word limit

Character Limit: 2750

Acknowledgement of Grantee Obligations

Grant Recipient Obligations*

By submitting this application, please confirm that, if successful, your organization is aware that you will be required to complete the following activities:

Choices

Attend an LEH-facilitated workshop currently scheduled for May of 2023.

Submit a written plan (either in its entirety or redacted as needed) with the Final Report.